



ALL SAINTS SCHOOL LIMITED
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(All Saints School Lessingham Limited)



Directors: Mrs J Gardiner and Mrs R Smith
Interim Head Teacher: Mrs S Gothard

Emergency School Closure Procedure – Winter 2018-2019

In the event of a heavy snowfall, please use the following procedure to find out if the school will be open or not.

Wherever possible we will do our utmost to keep the school open. However, if there is a possibility that staff and taxis cannot get to school due to heavy snowfall overnight, the following procedure will apply.

I will have a message broadcast by 7am on BBC Radio Norfolk (online or tune in on: 95.1 FM, 95.6 FM, 104.4 FM, 855 AM, 873 AM or DAB) or visit www.news.bbc.co.uk.

Parents / carers of children who come to school by the minibus and taxis can contact their driver on the mobile numbers given by the taxi company.

Parents / carers of all other children should look at the Radio Norfolk website or call the Head Teacher on 07795 143006.

If snow falls during the day we would hope to remain open until 3:15pm. If other agencies advise early closure, we will contact all parents to collect their children.

Yours sincerely,

Mrs S Gothard

Interim Head Teacher